

Oranga Whenua-Oranga Wai-Oranga Whānau

Position Description

Mō te Tūranga

Dimensions of the role

Position Title:	Manahautū, Ātiawa Toa Hauora Partnership Board (ATHPB)
Location:	Wellington/ATHPB Localities
Accountable to:	Board Chair/Assurance Risk Committee Chair
Budget:	Confidential – confirmed baseline, booster, contract funding
Direct Reports:	TBC
Delegated	
Authority:	TBC

Ngā Hononga Matua

Functional Relationships

Internal	<ul style="list-style-type: none"> • ATHPB Board Chair • ATHPB Assurance Risk Committee Chair • ATHPB Board members • ATHPB Secretariat staff and contractors
External	<ul style="list-style-type: none"> • Tuakana boards and CEOs from Ngāti Toa Rangatira, Te Ātiawa / Taranaki Whānui ki te Upoko o te Ika and Te Ātiawa ki Whakarongotai • Whānau from iwi listed above • Taurahere • Tangata Whenua • Localities • Manatū Hauora • Te Aka Whai Ora • Te Whatu Ora • Hauora Māori Advisory Committee (HMAC) • Te Pou Hauora Tumatanui (TPHT) • Partner businesses / organisations • Local & central government organisations • Vendors, service providers and consultants.

He Pūtake Kōrero

Background

On 1 July 2022, the Pae Ora (Healthy Futures) Act 2022 established Health New Zealand (Te Whatu Ora) and the Māori Health Authority (Te Aka Whai Ora) as legal

entities. The Act recognises Iwi-Māori Partnership boards (IMPBs) and sets out their purpose for representation of local Māori perspectives on:

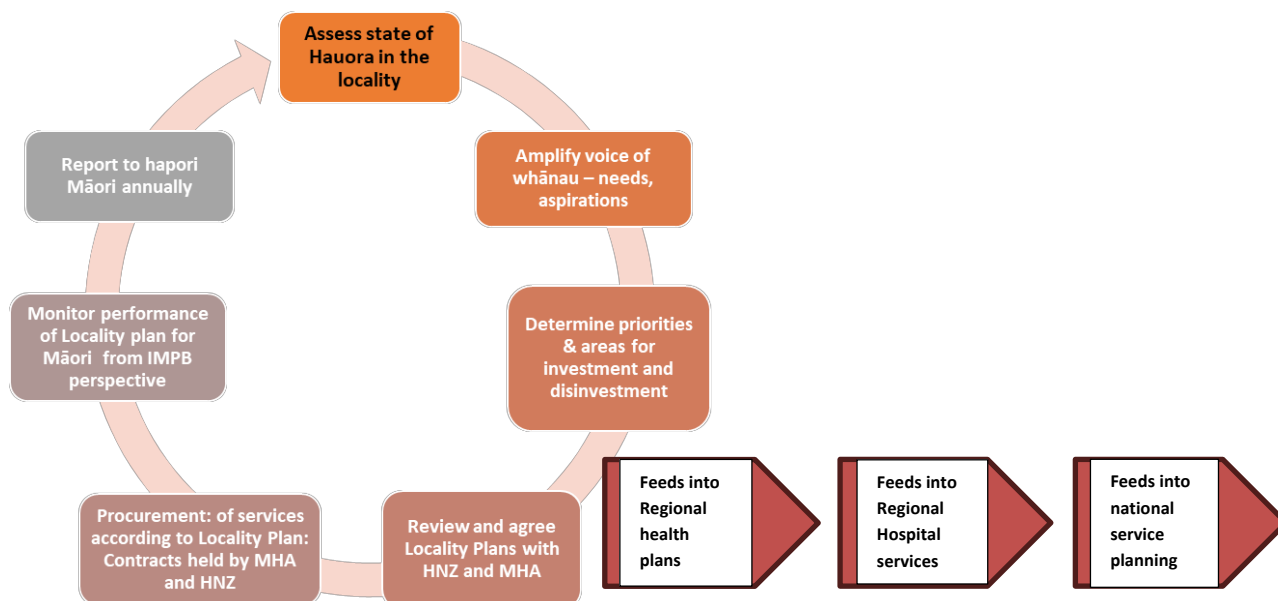
- the needs and aspirations of Māori in relation to hauora Māori outcomes; and
- how the health sector is performing in relation to those needs and aspirations; and
- the design and delivery of services and public health interventions within localities.

The IMPBs act for the communities they represent and bring the voice of whānau forward. The core functions of IMPBs include:

- engaging with whānau and hapū, and sharing the resulting insights and perspectives with Te Whatu Ora, Te Aka Whai Ora, and the wider health system for locality planning and other purposes
- assessing and evaluating the current state of hauora Māori in their locality or localities, and to determine priorities for improving hauora Māori
- agreeing locality priorities and plans with Te Whatu Ora and Te Aka Whai Ora
- monitoring the performance of the health system in their locality or localities, including against the locality plan
- providing advice to Te Whatu Ora and Te Aka Whai Ora at local regional and national levels
- reporting on their own activities to whānau and hāpori Māori, and other relevant partners.

Te Aka Whai Ora and IMPB relationships are important and represents a new way of working to shape the future health system towards Pae Ora. Our collective challenge is to influence the new system in a way that sustains change, achieves equity of outcomes, and elevates the voice of whānau as direction-setters to help them realise their rangatiratanga and mana motuhake, as defined by them.

Ngā Āheinga o te Pōari Functions of the Ātiawa Toa Hauora Partnership Board



Te Aronga o te Tūranga Purpose of the Role

As Manahautū you will provide strategic and operational leadership of our organisation, guided by the Board.

You will work with the Board to set the strategic direction of the organisation and develop annual plans (and other plans as required) that deliver on the goals and aspirations of our whānau, hapū and iwi. You will ensure effective implementation of the strategies, drive implementation and report on progress and results.

You will establish appropriate operational systems, processes, protocols and tikanga and build a high-performing team to ensure the organisation operates efficiently and effectively to deliver on priority initiatives and its strategic goals and vision.

You will provide advice to the Board of opportunities, significant risks and issues and ensure prudent management of organisational finances.

You will lead and influence across a range of communities, agencies and forums to ensure the organisation elevates the voice of whānau to help transform the health system towards better health and wellbeing outcomes and equity for whānau Māori in our rohe.

Ngā wāhanga hua matua

Key result areas

Leadership	<ul style="list-style-type: none">• Works with the Board to establish a clear vision and purpose for the organisation• Operates as a positive role model for the culture of the organisation and how we build relationships with others; principled and acts with integrity• Understands and navigates organisation, system and community dynamics; builds strong informal networks• Leads change and transformation to realise our vision of “Oranga Whenua, Oranga Wai, Oranga Whānau”• Provides the Board with trusted feedback, advice and insights, including significant risks and issues• Resourceful – willing to take measured risks• Prioritises Māori practices, protocols, beliefs and tikanga across all aspects of the organisation and interactions with key stakeholder groups• Understands and navigates organisation dynamics; builds strong informal networks• Acts as a primary point of contact for the organisation• Builds and leads a high performing team.
Strategy	<ul style="list-style-type: none">• Uses strong analytical and innovative thinking to work with the Board to develop clear strategies, plans, goals and priorities• Sets annual budgets for approval by the Board• Reports regularly and communicates both formally and informally with the Board, on progress towards strategic goals and management of the approved budget• Navigates ambiguity and is relentlessly kaupapa and solutions driven• Acts as the organisation’s key advisor, shape, communicate and present to the Board innovative strategies and initiatives that will drive progress towards the realisation of whānau, hapū and iwi aspirations for health and wellbeing• Proactively manages resources to deliver on the organisation’s strategic goals and priorities
Board Secretariat Services	<ul style="list-style-type: none">• Ensures the governance framework for the organisation is properly designed, implemented and maintained• Ensures administrative and operational support is provided to the Board, and sub-committees, including but not limited to meeting scheduling, board travel arrangements, record keeping, board and organisational compliance, board honoria payments• Establishes and maintains a full disclosure ‘no surprises’ policy and practice with the Chair of the Board and sub-committees• Provides quality, confidential, and timely advice and support to the Board, and any sub-committees of the Board• In partnership with the Board, manage and respond to all requests to engage with the Board

People Leader	<ul style="list-style-type: none"> • Build and empower a cohesive and high performing team to deliver on the health and wellbeing aspirations of Ātiawa and Toa whānau and hapū, Māori and whaitua populations • Leads change with respect to ATHPB’s tikanga and essential kaupapa “Oranga Whenua, Oranga Wai, Oranga Whānau • All staff and staff practices reflect an understanding of the tuakana partnership iwi their boards, hapū and whānau across the four localities within the rohe • Build a supportive and high performing culture where staff are encouraged to lead from their position • Models a by, for and with Māori approach to all aspects of the organisation.
Assurance & Risk	<ul style="list-style-type: none"> • Oversees the regular review of systems, policies, procedures, and practices to ensure they are achieving the intended results in alignment with the vision and strategy of the Board • Promote the design and implementation of continuous improvements to systems, technology, processes, and procedures to improve service delivery. • Ensure improvement initiatives are prioritised when planning and setting strategy. • Contribute to the collaborative development and implementation of risk management and quality assurance processes and ensure compliance with all legislative requirements and obligations • Works with the Risk and Assurance Committee to ensure appropriate opportunities and risks are brought to their attention as appropriate
Relationship Management	<ul style="list-style-type: none"> • Leads and communicates in a persuasive, impactful, and inspiring way; to convince others to embrace change that achieves equity health outcomes for Māori • Build collaborative and positive relationships across the region covered by the ATHPB, within the wider health sector, key community stakeholders, government representatives, and other external stakeholders as appropriate. • Represents any Iwi relationship activities, establishing a positive reputation as the credible and well-regarded ATHPB expert and influencer within Te Aka Whai Ora and Te Whatu Ora • Leads successful rohe engagement internally and externally with the Iwi Māori sector including with other Iwi Māori Partnership Boards and Hauora Māori providers through Te Aka Whai Ora.
Commissioning	<ul style="list-style-type: none"> • Leads discussions with the Board to design and implement a commissioning framework that <ul style="list-style-type: none"> ○ aligns with the goals and aspirations of the organisation, and whānau hapū and iwi

	<ul style="list-style-type: none">○ Informs and identifies goals and targets for achieving oranga whenua, oranga wai, oranga whānau iwi outcomes across public, primary and whānau ora and community health care sectors● Leads a process where appropriate feasibility, due diligence and approvals are achieved with key stakeholder groups● Builds collaboration with other IMPB's to ensure our framework and approach is relevant and effective locally, and integrated regionally and nationally, where appropriate.
--	--

Ngā Pūkenga me ngā Wheako Desired skills and experience

We are looking for someone with proven skills and experience in:

Leadership

- Senior leadership or management roles that required reporting to Boards or similar governance structures
- Building and leading high-performing teams
- Proven experience leading a service delivery function in environments involving a range of diverse stakeholders
- Experience leading a team of technical experts to influence positive transformation and change (cultural, attitudinal, policy, services)
- Adaptable to changing environments and competing demands.

Financial / Assurance / Risk

- High level of financial fiducial management, best practices, budgets and forecasting
- A sound understanding of providing Secretariat services to a Board or Committee
- A relevant tertiary qualification.

Relationships / Communications

- Strong communication and relationship management skills, with established networks across both iwi and Māori health sector.
- Excellent skills in developing and managing key stakeholder relationships
Fluency (or commitment to fluency) in Te Reo Māori and the application of mātauranga Māori in the workplace
- Developed written and oral communication skills including the ability to communicate clearly and succinctly in a variety of communication settings and styles internally and externally
- Expertise in Whānau and community participation & engagement

Hauora / Te Tiriti o Waitangi / Kaupapa Māori

- Understanding of Te Tiriti principles and frameworks, particularly as they apply in health and hauora settings
- Proven experience integrating and re-designing service delivery models, with whānau at the centre
- Extensive understanding of the New Zealand health reforms agenda
- Understanding of machinery of government processes

Approach to work

- Flexibility and an ability work to achieve directed outcomes (this may require working out of usual business hours)